

**Lake Shamaineau Lake Improvement District
Board of Directors
Online Board Meeting Process**

Meeting Announcement

- Board Meetings are announced on the LID website.
- The Announcement will include detail information regarding the agenda and the location or whether the meeting will be held through an online meeting process.
- Meetings will be open to the public.

Online Meeting Process

- The Board of Directors uses Zoom for online conference call meetings.
- For Online meetings, those wishing to attend will be directed to send an e-mail to Fred Comb at: fred@homeinspectionsofmn.com.
- Fred will send an email with an invitation to join the meeting. The email will have content that looks similar to below:

“Fred Comb is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/286065096?pwd=L20wTkdGcGdvOWZRTIVOZlpMZkRHQT09>

Password: sham

One tap mobile

+16465588656,,286065096# US (New York)

+17207072699,,286065096# US

Dial by your location

+1 646 558 8656 US (New York)

+1 720 707 2699 US

Meeting ID: 286 065 096

Find your local number: <https://zoom.us/j/286065096>”

- The attendee will be able to use the link to join the meeting at the appointed time.
- If the attendee is using a laptop or desktop, simply click the link and follow the prompts.
- If the attendee is using a smart phone, simply click the one tap mobile link.
- If the attendee is using another type of phone, dial the phone number provided and be prepared to enter the meeting ID provided.
- If you experience a poor or dropped connection, simply repeat the above.

- Once the attendee joins the meeting, they will be able to observe the five-member Board discussion and the Meeting Agenda. If you have comments/questions using the online chat feature or feel free to send an email to lslibd@gmail.com. If we are not able to reply immediately, we will respond after the meeting in a timely fashion.
- Only images of the LSLID Board members will be visible during the meeting.
- Any questions regarding the meeting process can be directed to Fred Comb.