

Lake Shamineau Lake Improvement District (LSLID)
Special Meeting of the Lake Improvement District Board

April 15, 2019

LID Attendees: Bob Koll (Chair), Rick Rosar (Vice Chair), Fred Comb (Treasurer), Cindy Kevern (Secretary), Don Ogilvie

Location: Online Conference Call through Zoom

1. Welcome

Rick Rosar welcomed the Board of Directors to the Special Board Meeting at 9:00 AM.

Cindy Kevern gave a brief orientation to the audience of features of Zoom for the online conference call.

2. Review and approve minutes-

Cindy Kevern reviewed the March 22, 2019 Board Minutes, which were presented on the screen. Motion was made by Fred Comb to approve the Minutes from the March 22, 2019 Board meeting. Don Ogilvie seconded the motion.

Roll Call Vote:

Fred Comb	Yes
Cindy Kevern	Yes
Bob Koll	Yes
Don Ogilvie	Yes
Rick Rosar	Yes

3. Treasurers Report

Fred presented the Treasurers Report on the screen. Fred gave a summary of year to date revenue and expenses. Bob Koll inquired on expenses for signs at the landing and Fred reported that the expense does not show in March as the check for Froggies Signs cleared the bank in January and is included in the January Quad Lakes AIS expense line item. Motion was made by Cindy Kevern to approve the Treasurers Report. Rick Rosar seconded the motion.

Roll Call Vote:

Fred Comb	Yes
Cindy Kevern	Yes
Bob Koll	Yes
Don Ogilvie	Yes
Rick Rosar	Yes

4. Selection of Engineering Firm

- Cindy and Rick reported on the draft agreement WSN noting the following:
 - Cindy provided an overview of the agreement noting that the agreement is lump sum based on completing three steps: 1) Route alternative analysis at a cost of \$35,000, 2) Surveying and Preliminary Design at a cost of \$103,714, and 3) Plans and Permitting at a cost of \$26,286 for a total of \$165,000 which is the budget for these phases. She also noted that completion of Step 1 much be completed prior to moving to Step 2 and must include a DNR approved established route to be eligible for the \$65,000 DNR grant funds.
 - Cindy stated that the agreement has been reviewed by the LID attorney, the DNR grant manager and MCIT, our insurance agent. Cindy also reported that there is still one outstanding question on Article 22 Risk Assignment that we hope will be resolved today. WSN will also be providing a current insurance certificated listing the LID as an additional insured.
 - Rick mentioned that there will be some overlap in the work for Step 2 and Step 3 but payment will be made separately for each step.

- Cindy reported on the timeline noting the following key dates:
 - Step 1 services to establish a route will begin immediately upon the final signatures. Review of alternatives will be in mid-May with the final updated feasibility report expected by the end of May.
 - Step 2 will begin in June after approval of the route by the DNR. Step 2 will include an estimate for project costs for the High Water solution and the preliminary route design to be completed by the end of July for mailing to the LID members for discussion and approval at the annual August meeting.
 - Step 3 permitting will begin after the annual meeting.
 - It was also noted that in June a mailing to LID members announcing the nomination process for the Board of Directors. Mailings will also occur in July for the announcements for the Annual Meeting.
- A motion was made by Cindy Kevern to approve the WSN agreement for services, dated April 15, 2019 as presented, with signing of the agreement subject to review of the final language for Article 22 and subject to receipt and review of the current certificate of insurance with the LID listed as an additional insured. Bob Koll seconded the motion. Fred inquired how resolution to the Article 22 question will be made and Cindy stated that contact with WSN and our attorney will be initiated today.

Roll Call Vote:

Fred Comb	Yes
Cindy Kevern	Yes
Bob Koll	Yes
Don Ogilvie	Yes
Rick Rosar	Yes

- Cindy Kevern reported that she will contact Brian Ross to begin the final signature process after resolution of the Article 22 question. Cindy Kevern noted that a summary of the agreement and timeline will be posted on the website after the agreement is signed.

5. Other Business

- Bob reported on the Ambassador program noting that ads for hiring Ambassadors have been posted in the Morrison Record. Ambassadors will receive \$13 per hour and must be at least 18 years of age. The Board discussed posting ads on area Bulletin Boards, on the LID website, and in the Lake Association newsletter. Bob also noted that training by the DNR will occur in early May and the program will begin on or about opening Fishing weekend.
- Rick reported that the County has been working on modifications to the LID Establishment Order. There were two meeting in April to discuss the changes. On Friday, the LID Board received notice from the County that a notice of changes to the Establishment Order will be sent out to all LID members for comment. After comments have been received, the County may make modifications to the Order. The County will then hold a Public Hearing with approval of the Establishment Order changes after the hearing. Cindy reported that she and Rick will be reviewing the changes for comment by the LID Board of Directors.
- Fred commented that the Board will be looking at making changes to the Bylaws after the Establishment Order modifications have been made. He noted that it would be good to get input from members on possible changes.
- Cindy reported that she will be working on the next newsletter installment.

6. Audience Comment

In addition to the Board of Directors, there were 3 computer sessions connected to the online meeting. One audience member thanked the group for the good choice in picking the engineering firm.

7. Motion to Adjourn

Motion was made by Fred Comb to adjourn the meeting. Don Ogilvie seconded the motion. The motion was approved unanimously. The meeting adjourned at 9:40 a.m.

Respectively submitted by Cindy Kevern.