

Lake Shamineau Lake Improvement District (LSLID)

Special Meeting of the Lake Improvement District Board

June 3, 2019

LID Attendees: Bob Koll (Chair), Rick Rosar (Vice Chair), Fred Comb (Treasurer), Cindy Kevern (Secretary), Don Ogilvie

Location: Scandia Valley Town Hall

1. Welcome

Bob Koll welcomed the Board of Directors and audience to the Special Board Meeting at 10:15 AM. Bob noted that the audience would be able to make comments and ask questions at the end of the meeting.

2. Review and approve minutes-

Cindy Kevern reviewed the May 26, 2019 Board Minutes. Motion was made by Rick Rosar to approve the Minutes from the May 26, 2019 Board meeting. Don Ogilvie seconded the motion. Motion approved unanimously.

3. Treasurer's Report

Fred presented the Treasurers and gave a summary of year to date revenue and expenses. Fred noted that the only check that cleared in May was for printing expense for the 2019 AIS brochures. Motion approved unanimously.

4. High-Water Project

- Cindy Kevern introduced Brian Ross from WSN and noted that there has been work completed over the last couple of weeks to establish a route. WSN recently released a Corridor Letter noting that the route to the gravel pit was feasible. This letter is an attachment to the Engineers report that will be discussed this morning. Cindy also noted that the letter and route had been discussed with property owners at the recent Project Team meeting and received very positive feedback with a desire to move forward.
- Brian Ross presented the information and findings contained in the Corridor Letter and the Engineering Report:
 - Brian reported on the Hydrogeologic investigation findings. Brian stated that he had talked about these findings at the Technical Evaluation Panel (TEP) meeting and a meeting with the Local DNR. At these meetings Brian stated that he discussed the recommended route, the potential permits, and effects on wetlands and other lakes.
 - Brian explained the findings from the Corridor letter that explored four options – route to Perch Lake which is not feasible; route to Stanchfield Lake which has difficulties causing it to be expensive; to a wetland which could potentially affect public water which would cause it to be expensive to mitigate; and to gravel pit north of Bugle Road. Testing was conducted at the gravel pit to determine feasibility for infiltration. Testing results were positive. WSN recommends in the preliminary engineering report a route to the NE to the gravel pit.
 - Tim Bayerl from WSN walked through the Engineering Report. He stated that WSN utilized the Houston feasibility report as background information. He also talked through some of the details of the solution including that the solution would include a submerged screen to dual pumps on a pad for pumping to the gravel pit for infiltration. The system would only operate in warm months (approx. 150 to 180 days per year), with an assumption that the system will be operational 80% of the time. Sizing assumptions included an estimated 4,500 gallons per minute pump rate. In the next work step, WSN will be modeling the information to look at iterations for infiltration rates.
 - Tim also noted that preliminary project cost estimates includes \$1,435,100 and approximately \$460,000 for engineering and other costs (legal and land). Cindy noted that \$130,000 of those costs are included in the current agreement and committed through the

- 2019 budget. WSN also noted that in the next weeks they will be exploring ways to reduce the costs although final costs will not be confirmed until bidding has been completed.
- Tim also noted that there were a couple of additions that will be made to the report for finalization later in the day. Those changes include adding language to the Background and Feasibility sections to note additional effects of the high water, and a note on the cost sheet to clarify the \$130,000 cost item. WSN closed their presentation noting that they believe the gravel pit route is feasible, necessary and cost-effective.
 - The Board discussed the DNR grant reimbursement process. Cindy Kevern noted that the Board will need to establish the route and accept the Engineering Report for submission to the DNR for execution of an agreement for grant reimbursement. Once this agreement is established there is the possibility that the LID may receive additional DNR grants for future expenses.
 - There was LSLID Board discussion that the Morrison County Board has been notified of the LSLID's intent to establish the route and submit the information to the DNR for the grant.
 - Don Ogilvie discussed a discussion that he has had with Crow Wing Power regarding peak control rates that would be available to reduce operating costs.
- Cindy Kevern made a motion for the LSLID Board to:
 - Establish a route to the NE part of the lake as described in the North-Northeast Outlet Corridors Letter dated May 24, 2019;
 - to accept the Engineers report from WSN dated June 3, 2019 with changes to the Background and Feasibility section to add language for shoreline erosion, destruction of wildlife habitat, loss of trees and vegetation, potential reduction in water quality and improved recreational use and a change to the cost sheet to add a note regarding the \$130,000 for the current agreement; and
 - to submit the Preliminary Engineering Report to the DNR to begin the process of executing an agreement with the DNR for grant reimbursement.
 - Fred Comb seconded the motion.

The chair called for a Roll Call Vote:

Fred Comb	Yes
Cindy Kevern	Yes
Bob Koll	Yes
Don Ogilvie	Yes
Rick Rosar	Yes

- Cindy Kevern noted that the final Engineering Report would be posted to the LID website.

5. Future Activities and Timeline

- Cindy Kevern noted that a letter will be sent to property owners on or about June 14 announcing nomination information, providing an update on LID activities and announcing an Informational meeting regarding the High-Water project on July 6 at 9:30 AM at the Evangelical Free Church
- Cindy Kevern noted that an electronic newsletter was recently sent on May 23rd. In addition, a Fact Sheet regarding the High-Water Project has been developed which is posted on the website and will be handed out at meetings. Cindy also noted there are many documents on the website.

6. Other Business

- Fred Comb will work on creating a Code of Conduct to use at meetings.
- Cindy reported that at a recent County Board planning meeting the LID Board gave an update. It was noted at that meeting that the LID is lead going forward for permitting. Discussion regarding the Establishment Order included that the County Board would like to exclude proxies and expand use of absentee ballots and County will modify language for charging the LID. A date has not yet been set for the Public Hearing
- Rick Rosar noted that many of the new processes noted in the Establishment Order changes have already been put in place with elections, Board meetings and notifications. In addition, he noted that financial reporting has been expanded and posted and communications have been improved.

- Rick Rosar also provided an update on a meeting OHW that had taken place the previous day that provided a good exchange of information. He noted that the LSLID Board appreciated the work that OHW has completed on their testing and working on the NE route.

7. Audience Comment/Questions

There were three audience members attending the meeting. Comments and questions included:

- A comment/suggestion was made to include the previous costs for Houston for the feasibility report since this information was used in the current Engineering report. The cost of the Houston report was thought to be around \$28,000. (The amount was later confirmed as \$ \$28,539.60). The LSLID Board noted that this amount could be included in explaining total project costs.
- There was also a question about including printing and other costs in the High-Water Project costs. The Board noted that to date there has not been significant printing or administration costs.
- There was an inquiry on the availability of the Engineering Report. Cindy reported that the report will be posted on the website when finalized.

8. Motion to Adjourn

Motion was made by Rick Rosar to adjourn the meeting. Fred Comb seconded the motion. The motion was approved unanimously. The meeting adjourned at 11:40 a.m.