

## Board Meeting Minutes – December 10, 2019@6pm

Location: Online Meeting

Participants: Cindy Kevern, Chair; Bob Koll, Vice-Chair, Rick Rosar, Secretary/Administration, Fred Comb, Treasurer/Finance, Ardis Sandstrom, Director

### 1. Welcome

Cindy Kevern opened the meeting by welcoming Board members and the audience. She noted that the audience would be able to ask questions at the end of the meeting by using the chat feature. Cindy noted the WSN step 4 discussion would be tabled until a later date.

### 2. Minutes of October 17, 2019 Public Hearing and Board Meeting

Rick Rosar read the notes from the October 17<sup>th</sup> Public Hearing. Ardis made a motion to approve and Fred seconded it. Cindy called for a Roll Call Vote.

Rick Rosar	Yes
Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Cindy Kevern	Yes

### 3. Treasurer's Report

Fred Comb reviewed the current Treasurers report ending November 30, 2019. There was discussion about December expenses and income. Cindy made the motion to approve and Rick seconded. Cindy called for a Roll Call Vote.

Rick Rosar	Yes
Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Cindy Kevern	Yes

### 4. Board of Directors Meeting Schedule

Cindy Kevern discussed the Board meeting schedule for the coming year. She noted that four regularly scheduled meetings will be set in the Fall, Winter, Spring and Summer. Cindy stated that she discussed the schedule for these four meetings with each of the Board members and the dates are noted on the schedule and the schedule will be posted on the website. Cindy noted that the next regularly scheduled meeting will be held online on January 14<sup>th</sup> at 9:00 AM. Cindy also noted that other special meetings will be held as needed and will be announced on the website. Cindy made a motion to approve the Board Schedule through September 2020. Rick seconded the motion. Cindy called for a Roll Call Vote.

Rick Rosar	Yes
Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Cindy Kevern	Yes

### 5. High Water Project Update

Rick Rosar and Cindy Kevern provided a progress Update on the high-water project. The following items were noted:

- We continue to determine a route to the infiltration site and working with property owners.
- An Archeological Study has been completed, which is required for DNR permitting.
- Additional borings, surveys and design work for the infiltration site and pumping areas.
- Drafting of the Environmental Assessment Worksheet has begun
- There have been good meetings and positive communications with the DNR and other agencies.

- We have begun work on an initial draft of an Operations and Maintenance Plan. With the initial drafting of the operations and maintenance plan, Brian has raised the question of the target elevation level that we will use for pumping. A reminder that this will be only the first draft of the plan and will be reviewed for input and approval by the DNR, the County, SWCD and other agencies as well as the Lake Shamaineau property owners.

Cindy made a motion that the target elevation level of 1 foot below the OHWL would be used in the initial draft of the Operations and Maintenance Plan, pending input and approval from the DNR, other agencies and others. Fred seconded the motion. Cindy called for a Roll Call Vote.

Rick Rosar	Yes
Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Cindy Kevern	Yes

#### 6. **Emergency Task Force**

Ardis Sandstrom provided an update on the Emergency Task Force that are exploring additional steps to alleviate flooding problems include mitigating inflows and improving outflows, as well as looking at the possibility of emergency pumping next spring. Ardis also thanked the group working on the project.

#### 7. **Letters of Intent**

Cindy Kevern provided an update on the letters of intent for easements that will be signed by each property owner that will be allowing the use of their land for the project. These property owners include landowners of the pumping area, the piping route and the infiltration area. The Letters of intent are not binding but set out the general understanding that will be used in the eventual easement agreements. She noted that while the letters of intent are personalized for each property owner, they each include: a description of the property, the purpose of the easement, the LSLID obligations, Consideration, Due Diligence, and Understanding. Cindy also noted and thanked Ardis Sandstrom, Rick Rosar and Bob Koll for their working with the property owners and discussing the letters of intent. Cindy also noted that the letters should be signed. Prior to finalization, each Board member would receive the final drafts of the letters of intent for review.

Cindy made a motion to delegate authority to Ardis Sandstrom or Bob Koll to sign the Letters of Intent on behalf of the Board. Rick seconded the motion. Cindy called for a Roll Call Vote.

Rick Rosar	Yes
Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Cindy Kevern	Yes

8. **Other Business**-None and the audience members had no questions or comments.

9. **Motion to Adjourn**-Fred made a motion and Ardis seconded. The meeting was adjourned unanimously at 6:49