

Board Meeting – January 14, 2020

Minutes

1. Welcome

Cindy Kevern opened the meeting at 9:03am by welcoming Board members. No other participants were in attendance. Cindy also noted that she would like to add an agenda item to discuss Step 4 for a WSN agreement.

2. Minutes of Board Meeting

Rick Rosar noted the minutes from the December 10, 2020 Board meeting. Board Members have had a chance to review and they have been posted to the website.

Cindy Kevern asked for a motion to approve. Fred made the motion and Ardis seconded. Cindy called for a Roll Call Vote.

Rick Rosar	Yes
Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Cindy Kevern	Yes

3. Treasurer's Report

Fred Comb reviewed the current Treasurers report ending December 31, 2019. Cindy Kevern asked for a motion to approve. Cindy made the motion and Rick seconded. Cindy called for a Roll Call Vote.

Rick Rosar	Yes
Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Cindy Kevern	Yes

4. High Water Project Update

Rick Rosar and Cindy Kevern provided a progress Update on the high-water project. The following items were noted:

- Progress continues in determining a route to the infiltration site and working with property owners.
- An Archeological Study has been completed, which is required for DNR permitting.
- An additional boring for final design work will be required for the infiltration site will be done in February.
- Drafting of the Environmental Assessment Worksheet is in process.
- Work continues on the initial draft of an Operations and Maintenance Plan.
- An updated project schedule will be completed in the next couple of weeks.

5. Emergency Task Force

Ardis Sandstrom provided an update on the Emergency Task Force that are exploring additional steps to alleviate flooding problems include mitigating inflows and improving outflows, as well as looking at the possibility of emergency pumping next spring.

6. 2020 LID Schedule

Cindy Kevern provided an update on upcoming key dates for the LID in 2020:

- A letter to property owners providing an update on the High-Water Project will be mailed out in the next couple of weeks.
- An updated high-water project schedule and task list will be available in February.
- On May 16th a LID Board meeting will be held at the Scandia Valley Town Hall.
- In June, a letter will be mailed to property owners advising them that nominations are open for 3 Director seats.

- *We anticipate that an informational meeting or public hearing on the high-water project will be held in the late spring or summer.*
- Nominations for the Board of Directors will be due in July.
- At the end of July or early August, a letter will be mailed to property owners advising them of the Annual Meeting.
- The Annual Meeting will be held on August 29th.
- On September 19, 2020 a LID Board meeting will be held. New and continuing Directors will be introduced and welcomed onto the Board.

7. WSN Agreement

Cindy Kevern updated the Board that we are approaching the time for completion of Step 4 for the Final Design of the project. She noted that Step includes the following services:

- Final project design to include plans and specifications, landowner meetings, and gathering additional geologic data.
- Competing Bid documents and advertisement. Responding to any bid package questions.
- Selection of responsible contractor including review of proposals, meetings with LID Board and documentation for selection.

WSN has provided an amendment to their agreement for completion of Step 4 at a cost of \$52,000.00. Step 4 services was included in the 2020 High-Water Project budget. It is anticipated that services will be completed by mid-2020. The terms of the original agreement with WSN are not altered, the only update is the amending to add the work for Step 4.

Cindy made a motion to approve the WSN agreement for Step 4 services at a cost of \$52,000 with signing of the agreement subject to final review of the agreement for form by the attorney. Bob seconded the motion. Cindy called for a Roll Call Vote.

Rick Rosar	Yes
Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Cindy Kevern	Yes

8. Other Business

- Cindy noted that Shannon from Morrison County SWCD contacted us about if we had a Lake Shamineau Water Plan as this information would be helpful for other funding opportunities. Cindy indicated that we did and sent Shannon a copy. This will need to be updated and we are waiting to hear from the Lake Shamineau Association to see if they would like to participate.
- Cheryl Koll, Nancy Hanson and Ardis Sandstrom will work on organizing communication with legislators and possibly have a lobby day at the capitol for Lake Shamineau property owners.

9. Motion to Adjourn at 10:00am. Fred made the motion, Ardis seconded it. Unanimously adjourned.