

# **Lake Shamineau Lake Improvement District Process for Voting and Annual Meeting - 2020**

## **1. Mailing from LID:**

- Utilize Morrison County Property Owner list for eligible votes
- Property Owner letter: Annual Meeting announcement, Informational meeting announcement, voting instructions, LID updates.
- Budget Information
- High-water project information
- Mail out letter on or about August 3

## **2. Voting/Ballot from Survey and Ballot Systems (SBS) (Eden Prairie):**

- Utilize Morrison County Property Owner list for eligible votes (via Establishment Order)
- Ballot and voting instructions
- Candidate Information
- Budget Sheet
- #10 and #9 return envelope
- Mail Out on or about August 5
- Will include ability to mail paper ballots to SBS OR online voting
- Each voter will be given a unique ID# for voting

## **3. Online Informational Meeting**

- August 6 at 6 PM
- Update on High-Water Project
- Voting Instructions and Annual Meeting information

## **4. Voting Support**

- Support line from SBS regarding: Ballots not received, instructions, etc
- Ensure voting integrity according to Establishment Order
- Secure system for voting and Audited results

## **5. Annual Meeting – August 29, 2020 at 9 AM**

- Send email to Fred Comb [fred@homeinspectionsofmn.com](mailto:fred@homeinspectionsofmn.com) for invitation to meeting
- Handouts will be available on website and sent with invitation to meeting
- Online Meeting to include annual meeting presentation

## **6. Tabulation**

- Paper ballots will be returned to SBS for tabulation
- Online option for voting
- Tabulation by SBS with audited tabulation service

## **7. Voting Timeline**

- Paper Ballots must be postmarked by August 31 and received by September 4.
- The online option will close on August 31.
- Tabulation results available evening of September 8