

**Notes: LSLID Board Meeting – September 29, 2020 at 6 PM
Via Zoom Conference Call**

Attendees: Bob Koll (Vice-Chair), Rick Rosar (Chair), Fred Comb (Treasurer/Finance), Ardis Sandstrom (Secretary/Administrative), Tim Rice (Director). 10 audience members attended.

1. Welcome

Cindy Kevern opened the meeting by welcoming Board members and the audience. She noted that this was her final meeting as a Board member. The Board has asked that she help facilitate the meeting. She noted that the audience would be able to ask questions at the end of the meeting by using the chat feature on Zoom. She also noted that after they are recognized by the Chair, each audience member will be limited to one-minute period for comments. Cindy asked all to mute cell phones.

2. Minutes of Board Meeting

Rick Rosar noted the minutes from the September 9, 2020 Board meeting. He stated that Board Members have had a chance to review them and they have been posted to the website. Bob Koll asked for a motion to approve. Bob Koll made the motion and Ardis Sandstrom seconded. Bob called for a Roll Call Vote.

Rick Rosar	Yes
Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Tim Rice	Yes

3. Treasurer’s Report

Fred Comb reported that the previous Treasurers report as of August 31, 2020 has already been approved and posted on the website. Fred reported on the current revenues and expenses.

4. 2020/2021 Board Officer and Committee Assignments

Bob Koll stated that following the Annual Meeting, and with the addition of a new Director, the Board needs to review and update Officer positions. He noted that he has had discussions with the Board members and moved the following Officer assignments:

- Chair – Rick Rosar
- Vice-Chair – Bob Koll
- Administration/Secretary – Ardis Sandstrom
- Finance/Treasurer – Fred Comb
- Director – Tim Rice

Rick Rosar seconded the motion. Bob called for a Roll Call Vote.

Rick Rosar	Yes
Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Tim Rice	Yes

Bob also noted that with the work ahead and change in Directors on the Board it may be good time to assign committees for work tasks. Bob moved the establishment of the following committee assignments:

High Water Project (HWP)	Rick Rosar, Ardis Sandstrom
Bonding/Financing	Fred Comb, Tim Rice
Emergency Project Liaisons	Rick Rosar, Ardis Sandstrom
Grants – Flood Mitigation	Fred Comb, Rick Rosar
New Grants and Funding	Tim Rice, Bob Koll
Website	Rick Rosar, Ardis Sandstrom
Communications	Rick Rosar, Ardis Sandstrom, Bob Koll

Bylaws	Fred Comb, Ardis Sandstrom
AIS – Control and Management. Morrison County AIS Partnership Grant Program, Ambassador Program	Rick Rosar, Bob Koll, Ardis Sandstrom + LID Member Volunteers
Legal Liaison, Insurance	Rick Rosar, Fred Comb

Bob also noted that LID Member Volunteers will be added to committees as needed. Fred Comb seconded the motion. Bob called for a Roll Call Vote.

Rick Rosar	Yes
Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Tim Rice	Yes

5. Director Oath

Ardis Sandstrom noted that the new establishment order requires that each director sign an Oath. Ardis stated that she has sent the form for each Director to sign. After the forms are returned to her, she will file them with Morrison County.

6. County Board Meeting Presentation

Rick Rosar reported that the LSLID Board of Directors presented their annual report to the Morrison County Board on September 22. The report will be posted to the website. The Morrison County Board also approved the LID 2021 budget.

7. Floodplain Informational Meeting

Ardis Sandstrom reported that she has received word from the County that the FEMA maps for Morrison County will be delayed to sometime in 2022. This will give landowners more time elevate their structures prior to the maps becoming effective. Ardis stated that it may be helpful to have an informational meeting to educate residents on floodplain mapping. Ardis will be coordinating with the County for the meeting.

8. High Water Project Update

Rick provided an update on work completed over the last couple of weeks:

- Prepared documentation and submitted it to the DNR for grant funding.
- Continued discussions with the Todd County landowners to discuss flowage easements.
- Rick stated that he is working with Houston Engineering to prepare route detail and documentation for review with the landowners.
- Rick noted that they are in the process of completing the required petition information and confirming the authority for submission to Todd County. He also noted that they will be working with Todd County to answer questions and follow their process.
- Rick also noted that he and Cindy Kevern have had meetings with the local DNR to keep them informed of the project, to seek input and to inquire on technical issues.

6. Emergency/Temporary Pumping Committee

Rick Rosar noted that an emergency/temporary pumping project is under construction. This is a combined effort of the Lake Shamineau Association (LSA), the Lake Shamineau Emergency Task Force (LSETF) and the Lake Shamineau Lake Improvement District (LSLID). Members of the task force are made up of LSA board members, LSLID board members, and other property owners around the lake. The project is a temporary/emergency pumping of water out of Ramey’s pond west of Aztec road, through a force main and then south to the ditch along the east side of HWY 10. This is not removing water directly from the lake, but it is hoped that by removing water adjacent to the lake, that it will provide some property owners relief and optimism for everyone that water is finally moving away from our area. Pumping directly from the lake would require an expensive filter due to the lake being infested with Eurasian water milfoil, but pumping from the pond, this is not needed.

The LID applied and received a permit from the DNR for the project. To clarify responsibilities, roles, and liability a formal committee for oversight of this project needs to be developed. Rick outlined a document that provides this committee clarification and offered a motion to approve the committee structure. Ardis Sandstrom seconded the motion. Rick called for a Roll Call Vote.

Rick Rosar	Yes
Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Tim Rice	Yes

7. Other Business

- Rick Rosar stated that he and Cindy Kevern have been looking at hiring a Water Law Attorney for assistance with petition process with Todd County and for advice on other High-Water project items. The law firm under consideration is Ohnstadt and Twichell. They worked on the pumping project near Perham and have experience with petition processes. Rick made a motion to delegate authority to the Chair to enter into an agreement with an attorney with the cost not to exceed the budgeted legal expenses. Bob Koll seconded the motion. Rick called for a Roll Call Vote.

Rick Rosar	Yes
Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Tim Rice	Yes

- Rick Rosar stated that he had an additional agenda item. The Board is aware that Cindy Kevern no longer serves on the Board. Cindy has offered her services to act as an Administrator for the Board with her tasks and work to be completed at the direction of the Board and the Chair. Examples of tasks will include facilitating meetings, assisting with the High-Water project and the DNR grant, completing the newsletter, website and other communications, and other assignments. Rick made a motion to delegate authority to the Chair to enter into an agreement with Cindy Kevern for services to be completed at the direction of the Board and the Chair with the monthly cost not to exceed \$600 for October 2020 through March 2021 and \$800 for April through September 2021. Bob Koll seconded the motion. Rick called for a Roll Call Vote.

Rick Rosar	Yes
Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Tim Rice	Yes

- Audience Questions and Comments – Rick Rosar opened it up for comments or questions from the audience. He noted that participants should use the chat feature, wait to be recognized and limit their time for comments and questions to 1 minute.

“There were questions regarding:

- Question regarding an email that had been sent to the LID email address
- Question/Comment regarding previous payments to Engineering firms”

8. Motion to Adjourn

Bob Koll made a motion to adjourn and Tim Rice seconded the motion. The Meeting adjourned at 6:56 PM.

Notes Submitted by: Ardis Sandstrom