

**Notes: LSLID Board Meeting – December 29, 2020 at 1 PM
Via Zoom Conference Call**

Attendees: Rick Rosar (Chair), Bob Koll (Vice-Chair), Ardis Sandstrom (Secretary/Administrative), Fred Comb (Treasurer/Finance), Tim Rice (Director), Cindy Kevern (Administrator). 17 audience members attended.

1. Welcome

Rick Rosar opened the meeting by welcoming Board members and the audience. He noted that the audience would be able to ask brief questions at the end of the meeting by using the chat feature on Zoom. He also noted that after they are recognized by the Chair, each audience member will be limited to one-minute period for comments. Rick asked all to mute cell phones.

2. Minutes of Board Meeting

Ardis Sandstrom reviewed the minutes from the September 29, 2020 Board meeting. She stated that Board Members have had a chance to review them and they have been posted to the website. Rick Rosar asked for a motion to approve. Bob Koll made the motion and Tim Rice seconded. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Tim Rice	Yes
Rick Rosar	Yes

3. Treasurer's Report

Fred Comb reviewed the previous Treasurers report as of November 30, 2020. Fred reported on the current revenues and expenses. Fred also noted that the Annual end of year Report will be completed in January and that the end of year report would be posted on the website. Rick Rosar asked for a motion to approve. Ardis Sandstrom made the motion and Rick Rosar seconded. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Tim Rice	Yes
Rick Rosar	Yes

4. 2020/2021 LID Board Schedule

Cindy Kevern, Administrator for the Board, discussed the Board meeting schedule for the coming year. She noted that four regularly scheduled meetings are set in the Fall, Winter, Spring and Summer. Cindy stated that she discussed the schedule for these four meetings with each of the Board members to ensure that they did not have any work or other conflicts and the dates on the schedule will be posted on the website. Cindy noted that today's meeting on December 29th is the Winter meeting and the next regularly scheduled meeting will be held in the Spring on April 6th at 1:00 PM. Cindy also noted that other special meetings will be held as needed and will be announced on the website. Rick asked for a motion to approve the Board Schedule through September 2021. Tim Rice made the motion and Fred Comb seconded the motion. Fred Comb discussed the future of zoom meeting format. Cindy, Rick Rosar and Tim Rice stated they liked the hybrid model where we have a combination of zoom and in person meetings. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Tim Rice	Yes
Rick Rosar	Yes

5. 2020/2021 Committee Assignment

Ardis Sandstrom reported that at the September 29, 2020 Board Meeting, Rick and she were assigned as liaisons to the Emergency Task Force. Ardis noted that to spread out committee assignments more evenly as new members are brought up to speed it would be beneficial to have Tim Rice replace Rick Rosar on this committee. She also noted that this will free up some of Rick Rosar's time to concentrate on the high-water project. Ardis made a motion to amend the LSLID committee assignments to identify Tim Rice and Ardis Sandstrom as the Emergency Project Liaisons. Fred Comb seconded the motion. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Tim Rice	Yes
Rick Rosar	Yes

6. High Water Project Update

Rick provided an update on work completed over the last couple of months:

- Worked with Houston to complete field work for the wetland delineation. It is now ready for agencies to review and approve in spring.
- Provided an update to Fawn Lake Township Supervisors and correspondence with Todd County.
- Met with Corp of Engineers regarding possible grant funding. More information will be available in 2021.
- Continued discussions with the Todd County landowners to discuss flowage easements. There have been many meetings with these landowners to determine how their land will be affected and to accommodate their requests. Discussions are going very well. We are working with the attorneys and Houston Engineering to prepare documentation for review with the landowners.
- Rick noted that they are in the process of completing the required petition information and confirming the authority for submission to Todd County. He also noted that they will be working with Todd County to answer questions and follow their process.
- Rick also noted that he, Ardis and Cindy Kevern have had meetings with the local DNR to keep them informed of the project, to seek input and to inquire on technical issues.
- Rick noted that the LSLID has hired the law firm of Ohnstad Twichell from Fargo, North Dakota to assist with the easement documentation, high-water project issues and the petition process.

6. Houston Agreement

Rick Rosar asked Administrator Cindy Kevern to provide an update on the Houston agreement.

Cindy reminded the Board that in September, an agreement for Task 2A was approved with Houston Engineering for Alternative Analysis. Cindy noted that this agreement will end on December 31 and Houston has provided a summary of services and deliverables which will be available on the website. These services included working with the Board, attorneys and with landowners and providing concept maps to determine a route along Atlantic and Pulaski roads. Houston also completed value engineering for project savings and worked with agencies to complete wetland delineation.

Cindy noted that she, Rick Rosar and Ardis Sandstrom have been working with Houston on the subtasks for the next step in the project, Task 2B and a document that provides a listing of the subtasks and a memorandum from Houston will be posted on the website. Cindy reviewed the scope of effort for Preliminary Plans, Ditch Petition and Right of Way. She noted that it includes developing 30% level construction plans which will include preliminary designs of key project features including hydraulic features, AIS filtration, force main and outlet, drainage system and lake inlet. It will also include value engineering to explore cost savings and an updated cost sheet. Houston will also be assisting with the petition process with Todd County, preparing a draft Operations Plan, continued outreach with landowners, agencies and public, and assist with the 429 Hearing as needed. The total contract amount is \$112,000 which includes a contingency amount of \$7,596. The agreement includes billing at the 2020 rates for Houston services and they are expected to be completed by March 15, 2021. These costs will be funded through the 2020 and 2021 LID budget and will also be matched with a DNR grant of up to \$52,000.

Cindy also reviewed an updated Project Task, Timeline and Cost document which will also be posted on the website. Since it took longer to attain agreements from the landowners and complete documentation, the project has been delayed about 2 months from the initial scheduled provided at the August Annual Meeting. The updated schedule estimates that Task 2B will be completed in March, Task 3 for continued planning, EAW and permitting to be completed by May, and Task 4 for completing final plans and completing bidding for construction by Summer 2021. With this schedule, construction could begin in Fall 2021. Fred Comb thanked Cindy for her work in keeping the board organized and on task.

Rick Rosar made a motion to: Delegate authority to Rick Rosar and Ardis Sandstrom to finalize and execute an agreement with Houston Engineering to complete services for Preliminary Plans, Ditch Petition and Right of Way at an anticipated amount of \$112,000. Tim Rice seconded the motion. Rick Rosar called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Tim Rice	Yes
Rick Rosar	Yes

7. Other Business

- Rick Rosar noted that LID has entered into an agreement with the DNR effective November 9, 2020 for \$52,000. The DNR grant funds will be used to offset costs for the Houston Agreement. Rick also noted that the Board received notice from Pat Lynch at the DNR that since the lower funding level that they received for flood hazard mitigation in the 2020 bonding bill, they will not be able to provide additional financial assistance through a cost share grant to further the Lake Shamineau outlet efforts. At the level that they requested of the governor and legislature (\$20M) they had planned to commit \$1M toward landlocked lake outlets. Since the program funding received from the bonding bill was \$15M, 75% of what was requested, they were unable to fund the Lake Shamineau project.
- Cindy noted a couple of communication items including sending out a newsletter in the next couple of weeks and mailing a letter to property owners in January to provide updates.
- Ardis Sandstrom provided an update from the Floodplain meeting conducted by the DNR and Morrison County. They will start with Preliminary new Morrison Countywide maps – Jan 2021
Community Consultation Outreach; Local official meeting – Feb/March 2021. A Public Open House will be held – Feb/March 2021. There is a 90-day appeal process – April to June 2021. A Letter of Final Determination – Spring 2022. A New Map FAQs training for local officials, etc. - 3 months after Letter of Final determination. Then the Maps become Effective (6 months after LFD) – late 2022. The county is taking the lead on the process of flood plain mapping and working with individuals as this process moves forward. If anyone has any questions, please contact Amy Kowalzek at Morrison County.
- Audience Questions and Comments – Rick Rosar opened it up for comments or questions from the audience. He noted that participants should use the chat feature, wait to be recognized and limit their time for comments and questions to 1 minute.
 - Following is a summary of the Comments and Questions:
 - Question about landowner agreements, task 1, lawyer and budget, lower water levels and the high-water project, FEMA and Floodplain, the petition process, watershed, Fish Trap lake and Creek milfoil testing, Special assessments on taxing, and special meetings.

8. Motion to Adjourn

Fred Comb made a motion to adjourn and Ardis Sandstrom seconded the motion. The Meeting adjourned at 2:05 PM.

Notes Submitted by Ardis Sandstrom