

Notes: LSLID Board Meeting – July 7, 2021 at 6 PM
Via Zoom Conference Call

Attendees: Rick Rosar (Chair) Bob Koll (Vice-Chair), Ardis Sandstrom (Secretary/Administrative), Fred Comb (Treasurer/Finance), Tim Rice (Director), and Cindy Kevern (Administrator). 13 audience members attended.

1. Welcome

Rick Rosar opened the meeting by welcoming Board members and the audience. He noted that the audience would be able to ask questions at the end of the meeting by using the chat feature on Zoom. He also noted that after they are recognized by the Chair, each audience member will be limited to one-minute period for comments. Rick asked all to mute cell phones. Rick announced that he is adding an additional agenda item at the end of the agenda for an Executive session.

2. Minutes of Board Meeting

Ardis Sandstrom reviewed the minutes from the April 6, 2021 Board meeting. She stated that Board Members have had a chance to review them, and they have been posted to the website. Rick Rosar asked for a motion to approve. Fred made the motion and Tim seconded. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Tim Rice	Yes
Rick Rosar	Yes

3. Treasurer’s Report

Fred Comb reviewed the Treasurers report as of May 31, 2021. Fred noted that the June Treasurer’s report will soon be available and posted on the website. Fred reported on the current revenues and expenses. Rick Rosar asked for a motion to approve. Ardis made the motion and Tim seconded. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Tim Rice	Yes
Rick Rosar	Yes

4. High Water Project Update

Rick and Cindy provided an update on work completed over the last few months:

- There have been discussions with landowners along the flowage route to determine how their land will be affected and to accommodate their requests. All the landowners west of Highway 10 along the flowage route have signed agreements to provide easements.
- A formal request for the petition to utilize Ditch 41 in Todd County has been submitted. The Todd County Board accepted the petition, and they held an Informational Meeting on June 1, 2021, which allowed the LID Board to provide information on the High-Water Project. The High-Water project has received over 50 signatures from Todd County landowners to show their support of the project.
- Morrison County approved a resolution which provides for \$200,000 toward maintenance of Ditch 41, after the construction contract is awarded.
- A Public Hearing was held on June 29th by Todd County on the petition. Houston Engineering provided a presentation that showed that the ditch has capacity for the water, and it was also noted that the water flow will be controlled to ensure that water will not be flowing during high rain or water events. A draft operating plan has been provided to Todd County. The Hearing on June 29th was recessed, and Todd County continued the public hearing to an undetermined date, time or location.
- Bi-monthly meetings with the local DNR have been held to keep them informed of the project and to provide detailed project information, to seek input and to inquire regarding technical issues. The regional DNR manager sent a very supportive email to the Todd County Ditch Authority on behalf of the Lake Shamineau Lake Improvement District.

- A wetland delineation of the route was completed by Houston and it has been accepted by DNR, Soil and Water and both Morrison and Todd County staff.
- Houston completed groundwater monitoring near the lake with the drilling of several wells.
- Houston Engineering has completed many technical tasks including soil borings, wetland delineation, surveys, electrical design, drafting of an operations plan, completing route and design details for landowners, and providing right of way descriptions.

Next project steps include:

- Houston Engineering will be working to develop construction plans to include designs of key project features including hydraulic features, AIS filtration, forcemain pipe and outlet, drainage system and lake inlet. Houston will also explore cost savings and will provide an updated cost and documentation report.
- Completion of the petition process with Todd County for the use of Todd County Ditch 41.
- Seeking approval and permits from key agencies such as the DNR, Soil and Water agencies, MN DOT, etc.
- Preparation and issuance of an Environmental Assessment Worksheet (EAW).
- Other tasks include completion of the Operations Plan, continued outreach with landowners, agencies and public.

Upon completion of all the above tasks, the project will be ready for the completion of the final detailed design plans, developing bid and contract documents, issuing bids, and selecting the contractor for construction. The final timeline for construction will depend on the timing of the approval of the Todd County petition and completion of agency permitting.

Cindy announced that a High-Water Project Informational Meeting that will be held online on Thursday, August 5, 2021, beginning at 6 PM.

Rick noted that in the next four to eight weeks, the Environmental Assessment Worksheet process will need to be completed. He noted that the Board may recall that an EAW was completed for the East project and some of the information from that EAW can be used in the worksheet for the High Water Outlet project. Rick also stated that Houston Engineering, Cindy Kevern and he will be working on the details of the EAW for issuance. Houston Engineering costs for completion of the EAW have been included in Task 3, which was previously approved by the Board.

In preparation for the issuance, Rick offered a motion to: 1) Approve the LSLID to act as the Responsible Governmental Unit for completion of the Environmental Assessment Worksheet (EAW); 2) order the completion and submission of the EAW with the assistance of Houston; and 3) delegate authority to Rick Rosar to lead the EAW process, with assistance from Cindy Kevern, Administrator. Bob seconded the motion. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Tim Rice	Yes
Rick Rosar	Yes

5. Voting Process for 2021

Cindy Kevern noted that a letter was mailed out to property owners on June 28, 2021. This letter included an announcement that nominations for two Permanent Residency Director seats are open, and nominations are due on July 14, 2021. The newly elected directors will take office 4 weeks after elected, for a two-year term.

Cindy also noted that the LID will again be using Survey and Ballot Systems (SBS) from Eden Prairie, MN to administer the Budget and Director voting process. During the first week of August, SBS will be sending a separate mailing to property owners with the Voting Instructions and Voting Ballot, the Candidate Information Sheet, the 2022 Budget Sheet, a letter from the LSLID Board of Directors, and a return envelope. Property owners will be able to either return their vote directly to SBS using the paper ballot and enclosed envelope, or they will be able to

alternatively vote online. SBS will be providing contact information for questions regarding the voting process and they will provide the tabulation of the voting.

Cindy stated that she, Rick Rosar and Fred Comb have been working on the three 2022 budget questions that will be included with the ballot: 1) Non-Project Operations Budget, 2) AIS Project Budget, and 3) High-Water Outlet Project Budget for Pre-Construction and Operations.

Tim Rice made a motion to delegate authority to Rick Rosar and Fred Comb to develop and finalize the three 2022 budget questions for voting. Ardis seconded the motion. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Tim Rice	Yes
Rick Rosar	Yes

It was also noted that the annual meeting will be held online on Saturday, August 28th at 9:30 AM.

6. AIS

- Bob noted that the LID will receive \$16,843 from the County in the amount of: \$3,500 for Vegetation Surveys, \$1,500 for Sign Repair, \$10,000 for the Ambassador program, and \$1,843 for Eurasian Watermilfoil treatment. Bob also noted that the LID will receive a 2021 AIS Control Grant from the State of MN for treatment of Eurasian watermilfoil in the amount of \$3,270.
- Tim Rice discussed the Ambassador program noting that there are 3 regular and 1 substitute Ambassador this year. The ambassadors are at each landing on the weekends and holidays.
- Rick noted that surveys and treatments plans will be conducted as in previous years.

7. Other Business

- Cindy noted a couple of communication items including mailing a letter to property owners to provide updates on June 28th. In addition, a letter will be included with the SBS mailing to provide additional updates. An informational meeting will be held on August 5th to provide additional High-Water Outlet project information.
- Ardis Sandstrom provided an update on the Flood plain mapping with the revised dates:
 - December 2021 – Preliminary new maps issued.
 - January 2022 – Local officials meeting.
 - February 2022 – Public Open house.
 - April/May 2022 through July/Aug 2022 – 90-day appeal process.
 - Sept/Oct 2022 – “Letter of Final Determination” sent to communities (maps will be effective in 6 months).
 - March/April 2023 – New maps effective.
- Rick noted that a State of MN Capital Budget Request was recently submitted for the 2022 budget cycle. As part of the budget request process, a resolution from the Board needs to be included. Rick read the resolution and offered a motion to approve it. Fred seconded the motion. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Ardis Sandstrom	Yes
Tim Rice	Yes
Rick Rosar	Yes

- Audience Questions and Comments – Rick Rosar opened it up for comments or questions from the audience. He noted that participants should use the chat feature, wait to be recognized and limit their time for comments and questions to 1 minute.
 - Topics of the Comments and Questions included: EAW, Route along highway 10, Vote totals for question 4, 429 hearing, project establishment, cost of project, by-laws, in person meeting.

8. Executive Session

At 7 PM, Rick Rosar announced that the meeting is recessed to enter an Executive Session.

9. Motion to Adjourn

At 8:22 Rick Rosar reconvened the meeting and asked for a motion to adjourn. Tim made a motion to adjourn and Ardis seconded the motion. The Meeting adjourned at 8:22PM.

Notes Submitted by: Ardis Sandstrom

Lake Shamineau Lake Improvement District (LSLID)
Resolution Regarding the Submission of a Capital Budget Request
July 7, 2021

WHEREAS, Lake Shamineau is located in Morrison County and is threatened by flooding high water levels; causing loss of homes and property, reduced water clarity, loss of trees, vegetation, and wildlife habitat; and

WHEREAS, according to their Establishment Order, the Lake Shamineau Lake Improvement District's (LSLID) primary programs to be undertaken are: manage and protect from aquatic invasive species (AIS); study the impacts of and develop solutions to high water levels and outlet along with the planning, establishment, construction and financing the Lake Shamineau High-Water Outlet Project; and monitor water quality; and

WHEREAS, on September 24, 2019, the Morrison County Board of Commissioners approved the delegation of authority to the LSLID for the purpose of the planning, establishment, construction, and financing of the Lake Shamineau High-Water project; and

WHEREAS, the goal of the Lake Shamineau High-Water Outlet Project is to determine a solution to the high-water project that is most feasible, cost-effective and timely; and

WHEREAS, in August 2020, the Lake Shamineau Lake Improvement District member voted with 74% approval to "Establish Project to Construct High-Water Outlet; and

WHEREAS, the LSLID has developed a High-Water Outlet Project to lower and maintain the water level in Lake Shamineau at an elevation that protects adjacent property and sustains healthy natural vegetation and wildlife habitat; and

WHEREAS, the High-Water Outlet Project includes construction of a lake outlet structure and pumping station adjacent to the lake, and includes water flowing to the Long Prairie River; and

WHEREAS, the public will benefit from this outlet project by returning Lake Shamineau to a lower, more ordinary level, and

WHEREAS, local governments will benefit by preventing flooding roads; and

WHEREAS, the LSLID has applied for Flood Hazard Mitigation Grant funds for this project but has not yet been funded at a level that will support construction of the project; and

WHEREAS, the total cost of construction is \$4 Million with any costs that are not funded through the State will be financed through a combination of direct user charges to the Lake Shamineau property owners and through bonding with amounts paid by Lake Shamineau property owners pledged for debt service on the bonds; and

NOW, THEREFORE BE IT RESOLVED, the Board of the Lake Shamineau Lake Improvement District submits a State of MN Capital Budget Request for \$2 Million in state funds for the construction of an outlet to lower and maintain the water level in Lake Shamineau at an elevation that protects adjacent property and sustain healthy natural vegetation and wildlife habitat.

Lake Shamineau Lake Improvement District

**Resolution Regarding the Submission of a State of MN Capital Budget Request
July 7, 2021, page 2**

Adopted: July 7, 2021

	Yes	No
Rick Rosar		
Bob Koll		
Tim Rice		
Fred Comb		
Ardis Sandstrom		

Rick Rosar
Chair, LSLID Board

Bob Koll
Vice-Chair, LSLID Board

Tim Rice
Director, LSLID Board

Fred Comb
Treasurer, LSLID Board

Ardis Sandstrom
Secretary, LSLID Board