

LSLID Board Meeting – September 27, 2021 at 6 PM
Via Zoom Conference Call

Attendees: Rick Rosar (Chair) Bob Koll (Vice-Chair), Tim Rice (Secretary/Administrative), Fred Comb (Treasurer/Finance), Bob Ingle (Director), and Cindy Kevern (Administrator). Also four audience members attended.

1. Welcome

Rick Rosar opened the meeting by welcoming Board members and the audience. Rick welcomed Bob Ingle onto the Board as its newest director.

Rick noted that the audience would be able to ask questions at the end of the meeting by raising their hand through Zoom. He also noted that after they are recognized by the Chair, each audience member will be limited to one-minute period for comments. Rick asked all to mute cell phones. Rick announced that he is adding an additional agenda item under Agenda item #5 to discuss Board Meeting dates.

2. Minutes of Board Meeting

Tim Rice reviewed the minutes from the July 7, 2021, Board meeting. He stated that Board Members have had a chance to review them, and they have been posted to the website. Rick Rosar asked for a motion to approve. Fred Comb made the motion and Tim Rice seconded. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Tim Rice	Yes
Bob Ingle	Yes
Rick Rosar	Yes

3. Treasurer’s Report

Fred Comb reviewed the Treasurers report as of August 31, 2021. Fred reported on the current revenues and expenses. Rick Rosar asked for a motion to approve. Rick Rosar made the motion and Tim Rice seconded. Rick called for a Roll Call Vote

Fred Comb	Yes
Bob Koll	Yes
Tim Rice	Yes
Bob Ingle	Yes
Rick Rosar	Yes

4. LID Annual Meeting and Voting

Cindy discussed the voting results noting that all 3 budget items were approved, and the two permanent residency Directors will be filled by Bob Koll and Bob Ingle. Cindy noted that according to the Establishment Order, newly elected directors will take office on September 27, 2021 which is 4 weeks after elected (August 31). The vote results have been posted to the website. She noted that there were 192 ballots were cast with 62% voting in support.

Cindy also noted that the online meeting format went well. A recording and the PowerPoints from the meeting have been posted to the website. The Board received many thanks for their work. She also noted that new online meeting procedures have been developed for the online meetings. It was noted that Todd County used a similar format. The format especially helps when you have larger group meetings. It was noted the procedures say Tim Rice will recognize when someone wishes to speak but that name could be a different board member at a meeting. Discussion was also held on compliance with the procedures and the learning process we will all have going forward.

Rick Rosar asked for a motion to approve the online procedures. Fred Comb made the motion and Bob Ingle seconded. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Tim Rice	Yes
Bob Ingle	Yes
Rick Rosar	Yes

5. 2021/2022 Board Officer and Committee Assignments

Rick Rosar stated that following the Annual Meeting, and with the addition of a new Director, the Board needs to review and update Officer positions. He moved the following Officer assignments:

- Chair – Rick Rosar
- Vice-Chair – Bob Koll
- Administration/Secretary – Tim Rice temporarily filled the position replaced by Ardis Sandstrom but it will now be permanent for this next year.
- Finance/Treasurer – Fred Comb
- Director – Bob Ingle

Rick Rosar made the motion and Fred Comb seconded. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Tim Rice	Yes
Bob Ingle	Yes
Rick Rosar	Yes

Rick also noted that with the work ahead and change in Directors on the Board it is a good time to re-establish committee assignments which he suggested as:

Committees

High Water Project (HWP)	Rick Rosar, Bob Ingle
Bonding/Financing	Fred Comb, Tim Rice
Emergency Project Liaison (sunsets no later than December 31, 2021 or when pumping is completed for 2021)	Tim Rice
Grants – Flood Mitigation	Fred Comb, Rick Rosar
Research of New Grants	Tim Rice, Bob Koll
Legislation	Rick Rosar, Bob Koll
Website	Rick Rosar, Bob Ingle
Communications	Bob Koll, Tim Rice, Bob Ingle
Bylaws	Fred Comb, Rick Rosar
AIS – Control and Management. Morrison County AIS Partnership Grant Program; Ambassador Program	Rick Rosar, Bob Koll, Tim Rice
Legal Liaison, Insurance	Rick Rosar, Fred Comb

Administrator/Project Manager	Cindy Kevern
-------------------------------	--------------

--	--

Cindy Kevern shared she has sold her lake home but desires to fulfill the contracted administrator position and wants to see the pumping project operational.

Rick also noted that LID Member Volunteers will be added to committees as needed.

Rick Rosar asked for a motion to approve the committee assignments. Fred Comb made the motion and Bob Ingle seconded. Rick called for a Roll Call Vote.

- Fred Comb Yes
- Bob Koll Yes
- Tim Rice Yes
- Bob Ingle Yes
- Rick Rosar Yes

Board Schedule

Rick noted that the LID Board has previously established a Board Schedule with 4 regular meetings per year. These meetings include one each in the Fall, Winter, Spring, and the Annual Meeting in August. Today’s meeting will be considered the Fall meeting. After discussing dates with the Board members, the dates for the Winter and Spring Meetings will be on Monday, January 17, 2022 at 6 PM and on Monday, May 16, 2022 at 6 PM. The Annual Meeting will be held on August 28, 2022.

Rick also noted that Special meetings may be held as needed and will be pre-announced on the LID website. Meeting Notes are posted on the LID website. The Meeting Schedule will also be posted to the website.

Rick Rosar asked for a motion to approve the Meeting Schedule. Rick Rosar made the motion and Bob Koll seconded. Rick called for a Roll Call Vote.

- Fred Comb Yes
- Bob Koll Yes
- Tim Rice Yes
- Bob Ingle Yes
- Rick Rosar Yes

6. Director Oath

Tim Rice noted that the establishment order requires that each director sign an Oath. Tim stated that Cindy has collected the signed forms from each Director she will file them with Morrison County.

7. County Board Meeting Presentation

Rick Rosar reported that Cindy Kevern will present the LID’s annual report to the Morrison County Board on September 28. The report will be posted to the website. The Morrison County Board will approve the LID 2022 budget at a Board Meeting in October.

8. High Water Project Update

Rick and Cindy provided a review of the most recent Todd County petition process:

- A formal request for the petition to utilize Ditch 41 in Todd County has been submitted. The Todd County Board accepted the petition, and they held an Informational Meeting on June 1, 2021, which allowed the LID Board to provide information on the High-Water Project. The High-Water project has received over 50 signatures from Todd County landowners to show their support of the project.
- Two public hearings were held to take input from the public on the petition.
- Houston Engineering has provided data and information that shows that the ditch has capacity for the water. Todd County contracted with Bolton & Menk, Inc. for a second opinion and their report also confirmed that Ditch 41 has capacity for the Project. The Todd County Board of Commissioners voted on September 14, 2021,

to approve the petition, and the Order for Authorizing the Use of the Ditch as an Outlet is in process of completion.

- Bi-monthly meetings with the local DNR have been held to keep them informed of the project and to provide detailed project information, to seek input and to inquire regarding technical issues. The regional DNR manager sent a very supportive email to the Todd County Ditch Authority on behalf of the Lake Shamineau Lake Improvement District.
- Houston Engineering has also completed many technical tasks including soil borings, wetland delineation, surveys, electrical design, completing route and design details for landowners, and providing right of way descriptions.

Next project steps include:

- Houston Engineering will be working to develop construction plans to include designs of key project features including hydraulic features, AIS filtration, forcemain pipe and outlet, drainage system and lake inlet. Houston will also explore cost savings and will provide an updated cost and documentation report.
- Seeking approval and permits from key agencies such as the DNR, Soil and Water agencies, MN DOT, etc.
- Preparation and issuance of an Environmental Assessment Worksheet (EAW).
- Other tasks include continued outreach with landowners, agencies and public.

9. Other Business

Rick noted that a State of MN Capital Budget Request has been submitted for the 2022 budget cycle. Rick reported that they have been able to meet with both the Senate and House Bonding Committees as they have made tours of the state and the LID's request has received many positive comments from the legislators.

10. Audience Questions and Comments –

Rick Rosar opened it up for comments or questions from the audience. He noted that participants should use the chat feature, wait to be recognized and limit their time for comments and questions to 1 minute.

The following is a summary of the Comments and Questions:

- a. Requested oath of office to be on website
- b. Clarified trigger elevation is lowering to OHW and will be clarified in the next newsletter
- c. Operating plan is still a work in process
- d. Clarified DNR role in changes in operating level based on water conditions
- e. Discussed goal of a hybrid virtual and in person meeting model to give as much opportunity as possible for people to participate

11. Motion to Adjourn

Fred Comb made a motion to adjourn and Tim Rice seconded the motion. The Meeting adjourned at 6:56 P.M.

Notes Submitted by: Tim Rice