

**WAPOA Board Meeting
October 30, 2018
Camp Knutson**

Directors Present: Tony Coffey, Pat Loban, Gary Olson, Dave Topinka, Jeff Laurel, Pam Vaughan, Fred Strohmeier, Joe Brodil

Directors Emeriti Present: Alan Sherburne, Dave Fischer, Jim Brandt, MJ Schneider

Others Present: Jim Schultz, Brian Olson, Kristie Roedl, Bonnie Coffey, John Forney

Excused: Tom Watson

President Tony Coffey called the business meeting to order at 9:00 AM

Camp Knutson Assistant Director Caitlin Malin was introduced and presented the history, purpose and future of the camp.

President Coffey introduced Kristie Roedl, candidate for Shoreline Restoration Director, and Kristie provided her bio.

Approval of Minutes:

MSC: Vaughan/Brodil to approve the minutes of the September 20, 2018 Board Meeting

Treasurer's Reports: Gary Olson reviewed the check register and year-to-date reports

MSC: Laurel/Strohmeier to approve check register with deposits and checks #2810-2828

MSC: Strohmeier/Topinka to approve Year-to-date Reports

PROGRAM REVIEWS:

Natural Resources-Jeff Laurel: Written report provided. No action items.

Shoreland Restoration-Brian Olson: Two awardees have been paid and working with one applicant. No action items.

Publicity-Pam Vaughan: Pam, Tony and Alan met with Leighton Broadcasting. They typically work with larger projects with larger budgets than WAPOA. They will get back to Pam by the end of the month. One idea is to work with some form of package promotions for Lake Associations.

Communication/Newsletter-Tony Coffey: Tony reported that he and Alan met with Kevin Thesing at Lakes Printing to talk with him about the newsletter and other things that we might consider from a print standpoint. Pam has been given the notes from the meeting and changes will come up in the communication piece today in the strategy group. No action items.

AIS-Joe Brodil: Joe noticed a decline in zebra mussels until this year when he had a ton of small ones. He states they go into a remission but they are coming back. No action items

Membership-Dave Topinka: Written report provided. No action items

Water Quality-Fred Strohmeier: Fred has not had requests for RMB Labs to provide a seminar but will consider doing a seminar next summer. No action item.

Business Relations: No report. No action items.

Outreach-Tony Coffey: Written report provided. No action items.

Land Use/Government Relations-Tom Watson: Written report provided. No action items.

COMMUNICATION AND INFORMATION:

Pine River Watershed Alliance: Ron Meyer-Written report provided

Lake Associations: Jim Schultz/Kimble Lake reported on activities of his Lake Associations.

Board is in agreement to pay \$300 for Cabin Calendar advertising.

WAPOA's President's Report: President's written report provided

Election of Kristie Roedl to the Board: Bio attached

MSC: Brodil/Laurel to elect Kristie Roedl as Director of Shoreland Restoration for a one-year term through September of 2019

Membership accounting and data base processing changes: see written report

Currently management is handled by Gary Olson, Sandy Melberg and Dave Topinka. Tony would like to streamline the process. Under the current system we will use between 300 and 500 hours per year. With one person doing the job it could be done in approximately 200 hours. Tony feels it is important to streamline the process in order to attract Directors to the position. His recommendation is to hire Lea Mailand as an independent contractor to handle the processing tasks currently done by Gary, Sandy and Dave and to look at an alternate data base. Lea would process the mail, update the data base and provide a spreadsheet for Gary. Over the course of the year an alternate data base will be considered. Tony is currently getting a background check on Lea, verifying coverage by the Surety Bond and initiating a formal contract for services. Lea's salary would be \$20 an hour during the training period and increased to \$22 an hour once trained and working independently. Lea will pay her own Workman's Comp and her taxes.

MSC: Topinka/Strohmeier to approve contracting Lea Mailand for membership and data base services as an independent contractor.

Gary clarified that Lea will initially be fielding the mail, doing the excel spread sheet and getting the forms to Sandy/Pat Hecker until she is able to handle the data base. Gary remains the Interim Treasurer and Dave will continue to correct returned mail. She will not be working with Quickbooks. Another thing they will be looking at is Quickbooks on-line to enable multiple users. Between hiring Lea and purchasing Quickbooks on-line the cost is estimated to be approximately \$10,000.

Letter of Support for the National Loon Center: see the attached draft

The Board was in agreement that we should be sending a Letter of Support.

MSC: Laurel/ G. Olson to approve sending Letter of Support for the Loon Center to the National Loon Center Foundation

Endorsement of Tom Watson's appointment to the Center Advisory Board for MAISRC

The Board's discussion regarding Tom's appointment was very positive and emphasized that it was beneficial to WAPOA as well as MAISRC.

MSC: Vaughan/Brodil to endorse Tom Watson's appointment to the Center Advisory Board for MAISRC

Contribution to MAISRC of one-half of the unspent 2018 AIS budget

Joe Brodil recommended that WAPOA reimburse FOLH for the additional inspections they pay for since this is an expense that would otherwise fall on WAPOA. Alan Sherburne states they have 7% of the Association supporting the access and with rising costs this is no longer do-able. Alan states the cost of additional inspections for the year came to \$2,164. The goal next year would be to have WAPOA cover the FOLH access. Per Gary Olson should WAPOA reimburse FOLH the \$2,164 there would still be approximately \$4,000 available in the AIS budget for a MAISRC donation. Water Quality Special Projects is also \$6,400 underspent and there are no other projects to be funded.

MSC: Strohmeier/G. Olson to approve reimbursing \$2,164 to FOLH for inspections

Board agreed to table MAISRC donation discussion until the November Board Meeting.

Land and Waters Preservation Trust will put out requests at the end of the year for projects to be funded by the Land and Waters Trust. Funding would be available for the Manhattan Beach/ HWY 66 run off project.

Adjourned at 9:53

Respectfully Submitted: Pat Loban, Secretary

Executive Committee Meeting: November 1, 2018
Board Meeting: Thursday, November 15, 2018 2:30 at Ideal Town Hall